



Early Elementary Classroom Teacher

CCA is looking for a servant-hearted elementary teacher who loves Jesus and wants to make an impact in the lives of students every day! We are a vibrant community of Christian educators, seeking to make an eternal impact in our generation in our area of NH and VT. We have students and families from many backgrounds, providing a rich opportunity for ministry through education. Learn more about us at claremontchristianacademy.com

General Responsibilities

The Early Elementary Classroom Teacher is responsible for the spiritual and cognitive/academic growth of all children in their care, utilizing the curriculum provided by CCA.

Accountability

The teacher is accountable to the Elementary School Principal and the Head of School. He/she will be able to delegate specific duties to assistant teachers and substitutes as appropriate. However, the primary responsibilities for classroom order and productivity remain with the classroom teacher.

Specific Duties

- Be a Christian role model for the children and families (1 Tim. 4:12). Set the spiritual tone for the children in the classroom.
- Provide a healthy, safe, clean and developmentally appropriate classroom environment that reflects the children's stage of learning and growth.
- Develop weekly plans and instructional units for academic and Bible learning activities. Implement age-appropriate curriculum to nurture and stimulate all areas of students' development. Conduct formative and summative assessments to determine progress and adjust instruction as needed.
- Communicate students' academic, social, and spiritual levels to the school and home through the use of progress reports, grades, report cards, etc.
- Maintain ongoing, open communication with parents/ caregivers. Conduct parent conferences to discuss children's developmental progress, needs and interests.
- Report all classroom behavioral concerns to the Principal in a timely manner.
- Participate in on-going in-service and educational development opportunities with staff as well as fellowship with peer teachers.

Qualifications:

- Has earned a B.A (preferred) in Early Education, Elementary Education, Child and Family Studies, Special Education, or similar. Willing to pursue teacher certification for NH.
- Minimum of two years of experience in elementary education with knowledge in Early Childhood Development.
- Should have a thorough knowledge of the normal developmental sequence of phonological awareness, phonics and learning mathematics.

- Must agree with the **Statement of Faith from Calvary Baptist Church** and abide by the **CCA Lifestyle Standards of Ministers** and comply with the **CBC/CCA Child Protection Policy** (to be provided upon request or at the interview).
- Shows initiative, is self-directed and an effective communicator. Possesses an ability to interact well with parents, peers, and administrative staff in conversation and writing.
- Ability to effectively plan, organize and implement educational activities; and to adjust or differentiate to meet the varying needs of students.
- Ability to make decisions on behalf of children so as to protect their well-being during school hours.
- Must be able to manage confidential information.
- Must possess competent computer skills for recording lesson plans, posting grades, and maintaining student records as needed.

Minimum Physical Requirements:

- Is able to observe, hear, and respond with decisive action to the needs of children, emergencies, or conflicts that might occur on school grounds.
- Is able to crouch to a child's height and maintain eye contact at a child's level, assist in students' self-care, such as shoe tying, coat zipping, etc.
- Able to reach and lower small children on playground equipment; willing/able to supervise outdoor recess in varying weather conditions.
- Appropriately manages the stress and tension of daily contact with guests and staff.
- Comprehends and communicates well, orally and in writing, using the English language.
- Able to lift and move portable classroom supplies and equipment.
- Able to consistently work scheduled hours of the normal school year (Mon.-Fri. 7am-3:30pm).

Compensation:

The starting salary for CCA Elementary School Teacher is \$23,150/yr.

Inquiries:

Please direct all inquires to our Elementary School Principal, Kathy Gifford, at kqifford@claremontchristianacademy.com and Head of School, Karl Baker, pastorkarl@claremontchristianacademy.com.

Be sure to attach the following items:

- 1) a cover letter expressing your interest in ministering as an elementary teacher at CCA.
- 2) a completed CCA Employment Application for Elementary Teacher.
- 3) a resume of your relevant work experience.